

P.D.E.A.'s

Annasaheb Magar College, Hadapsar, Pune-411028.

Academic Committees (2021-2022)

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members
1	Steering Committee	Formation of various committees essential for smooth conduction of curricular, co-curricular and extracurricular activities in the college.	<p>1) To form various committees of teachers.</p> <p>2) To conduct half yearly meetings of all chairpersons of committees to take a follow-up</p> <p>3) To collect annual reports and publish them in the college magazine.</p>	<p>Principal Dr.Shelke P.N. (Chairman) Dr.Patil Neha N. (Co-ordinator)</p>	<p>1) Dr.Mane A.B. (VP)</p> <p>2) Dr.Mulay P.P. (VP & CDC Member)</p> <p>3) Dr.Joshi R.P. (IQAC Co-ordinator)</p> <p>4) Dr.Bhujbal N.N. (CDC Member)</p> <p>5) Dr.Kulkarni Savita S. (CDC Member)</p> <p>6) Library Head</p> <p>7) Mr.Bagde D.S.</p> <p>8) S.R.- Ms. Waghmode Pooja Tanaji</p>
2	I.Q.A.C.***	The Primary aim of the IQAC is to develop a system for conscious, consistent and Catalytic action to improve the academic and administrative performance of the	<p><i>Some of the functions expected of the IQAC are:</i></p> <p>1) Development and application of quality benchmarks / parameters in the College.</p> <p>2) Organization of discussions, workshops, seminars and dissemination of information on quality aspects.</p>	<p>Principal Dr.Shelke P.N. (Chairman) Dr.Joshi R.P. (Co-ordinator) Dr.Mene R.U. (IQAC Assistant Co-ordinator)</p>	<p>1) Ad. Hon.Sandeep Sudamrao Kadam</p> <p>2) Shri. Suresh Marutrao Ghule</p> <p>3) Shri. Suresh B. Umap</p> <p>4) Criterion-I Mrs.Dhotre S.B. (Chairman)</p> <p>5) Criterion-II Mr. Deshmukh D.J. (Chairman)</p> <p>6) Criterion-III Dr. Danni S.D. (Chairman)</p>

		Institution.	3) Reconomicsrding and monitoring quality measures of the College.		7) Criterion-IV Mr.Ovhal P.R. (Chairman)
			4) Preparation of the Annual Quality Assurance Report.		8) Criterion-V Ms.Walmiki S.H. (Chairman)
			5) Acting as a nodal agency of the institution for quality- related activities of the College		9) Criterion-VI Mr.Gujrathi S. G. S.A.(Chairman)
					10) Criterion-VII Dr.Shinde S.R. (Chairman)
					11) Mr.Lagad N. R.
					12) Mr.Bagde D.S.
					13) Mr.Pote S.L.
					14) S.R.- Ms.Wagh Kajai Sandeep
3	Annual Prize Distribution Committee			Principal Dr.Shelke P.N. (Chairman) Dr.Mane A.B., Dr.Mulay P.P., Mr.Jagtap A.M., Mr.Thorat K.T. (Co-ordinators)	1) Dr.Kulkarni S.S. 2) Dr.Rasal R.S. 3) Mr.Gandhile G.D. 4) Dr.Deshmukh D.J. 5) Mr.Lagad N.R. 6) Mr.Ovhal P.R. 7) Mr.Pawar Sanjiv 8) Mr.Kardak P.D. 9) S.R.- Mr. Gaikwad Amol S.
4	Anti Ragging	Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus.	To root out Ragging by prohibiting it by law, preventing its occurance and punising who indulge in it	Principal Dr. Shelke P.N. (Chairman)	1) Dr.Mane A.B. (VP) 2) Dr.Mulay P.P. (VP) 3) Dr. Patil N.N. (Science Coordinator) 4) Mr. Lagad N. R. 5) Dr.Waghmode S.D. 6) Mr. Ovhal P.R. 7) Mrs.Korde V.S. 8) S.R.- Ms. Dhaviwadkar Manashi D.
5	R.T.I.	To Provide information regarding college.	To provide necessary information as per demand under R.T.I.	Principal Dr.Shelke P.N. (Chairman)	1) Dr.Mulay P.P. (VP) 2) Mr.Bagde D.S. 3) S.R. - Ms. Kulkarni Apurva V.
6	Purchase	To facilitate procuerment of the	1) to analyze quotations and give	Principal Dr.Shelke P.N.	

		equipments and other required materials at various Departments	recommendation to the authority	(Chairman)	1) Dr.Mulay P.P. (CDC Member & VP)
			2) To review and seek clarification on the various technical terms of the quotations		2) Dr.Joshi R.P. (IQAC Co-ordinator)
			3) To verify installation Reports and other documentation		3) Dr.Mene R.U. (Assistant Coordinator)
					4) Dr.Bhujbal N.N. (CDC Member)
					5) Dr.Kulkarni S.S. (CDC Member)
					6) All H.O.D.
					7) Mr.Bagde D.S.
					8) S.R.- Mr.Shelar Sunil R.
7	Library Advisory	Promote access to books & journals, facilities and services required by students and teachers for the successful pursuit of academic programs and research activities	Educate and assist college students and staff in the identification and effective use of information resources	Principal Dr.Shelke P.N. (Chairman) Library Head (Member Secretary)	1) All H.O.D.
					2) Dr.Joshi R.P.
					3) Dr.Mene R.U.
					4) Dr.Bhujbal N.N. (Sicence CDC Member)
					5) Dr.Kulkarni S.S. (Arts & Commerce CDC Member)
					6) Mr.Sonawane S.B. (Non-Teaching CDC Member)
					7) SR. Jadhav Varsha A.
8	Exam Unfair Means	To ensure transparent, free and fair examination process	1) To ensure cheating free examination	Principal Dr. Shelke P.N. (Chairman)	1) Dr.Mulay P.P. (VP)
			2) To establish redressal mechanism for unfair practices done during examination by students and teachers		2) Mr.Langote U.B. (CEO)
					3) Ms.Walmiki S.H.
					4) Dr.Auti S.S.
					5) Mr.Shah S.S.
					6) Dr.Giramkar S.V.
					7) S.R.- Ms. Dalvi Rutuja A.
9	Academic Activity Audit & Annual Report	To encourage Departments to evaluate their education quality in terms of teaching,	1) To describe parameters for Academic Activity	Dr.Patil N.N.	1) Mr.Kamble S.N.
			2) To encourage Departments to do		2) Ms.Sonawale V.B.
					3) Mr.Potdar P.R.
					4) Mr.Vyawahare D.B.

		learning, evaluation, research and student support	SWOC analysis		5) Ms. Oak Madhumanjiri A.
			3) To organize visit of external auditor		6) Mrs.Badgujar M.A.
			4) To prepare collective academic activity report of all Departments		7) Dr.Munde A.Y.
					8) Ms.Jagtap S.R.
					9) Ms.Bhavsar R.R.
					10) Mr.Langote U.B.
					11) Mrs.Shitole A.N.
					12) Mrs.Adling V.L.
					13) S.R.- Ms. Jagdale Purva M.
10	Academic Calendar Committee	To plan academic, curricular and co-curricular activities of the college for the academic year .	1) Execution of academic activities throughout the year as per planning.	Dr.Giramkar S.V.	1) Dr.Mane A.B. (VP)
			2) To chalk out monthly activities for students.		2) Mr.Narangalkar R.R.
					3) Ms.Walmiki S.H.
					4)Dr.Khandewale V.S.
					5) Mr. Zende V.H.
					6) Ms.Halbatti J.A.
					7) Mr.More S.L.
					8) Dr.Randive K.R.
					9) Mr.Ingle K.A.
					10) S.R.- Ms. Gaikwad Akansha M.
11	Admission & Equivalence Committee	To take all efforts regarding smooth functioning of admission process.	1) To prepare & publish prospectus as per rules & regulations of University of Pune & Govt. of Maharashtra.	Mr.Shah S.S.	1) Dr.Mane A.B. (VP)
			2) To publish advertisements regarding admissions to various courses in college through Cable, Flex, Pamphlets, News papers, sms etc.		2) Dr.Mulay P. P. (VP)
					3) Dr.Sasane P.S.
					4) Mr.Narangalkar R. R.
					5)Ms.Walmiki S.H.
					6) Dr.Pawar N.D.
					7)Mr.Gandhile G.D.
					8) Dr.Auti S.S.
					9) Dr.Bhujbal N.N.
					10) Dr.Danai-Tambhale S.D.
					11) Ms.Erram V.S.
					12) Mr.More V.B.
					13) Mrs.Sonmale V.V.
					14) Mrs.Dangat S.V.
					15) Mr.Bhavdhane R.D.
					16) S.R.- Ms. Kumbhare Vinita P.
12	Alumni	To develop a	1) Sharing	Mr.Lagad N.R.	1)Mr.Rasal R.S.

		Network of Alumni and involve the association in academic, cultural and placement activities	experiences with the current students through guest lectures, interviews, and campus recruitment etc.		2) Mr.Gandhile G.D. 3) Mr. Sarange A.R. 4) Mr.More H.S. 5) Ms.Pilley Nikita R. 6) Dr.Waghmode S.D. 7) Dr.Bhujbal N.N. 8) Mr.Deshpande M.V. 9)Dr.Randive K.R. 10) Ms.Erram V.S. 11) Saykar S.J. 12) S.R.- Ms. Mandhare Reshma U.
			2) To avail the expertise of alumni		
13	B.Voc.	1) To prepare proposals for new courses under B. Voc. and	1) To introduce information about B. Voc. in college prospectus as per rules & regulations of UGC, University of Pune & Govt. of Maharashtra	Dr.Mulay P.P. (VP)	
		2) To provide adequate education, training, research & development services to the students.	2) To publish advertisements regarding admissions to various courses in the college through Cable, Flex, Pamphlets, News papers etc.		1) Dr.Kulkarni S.S. 2) Mr.Vyawahare D.B. 3) Mrs.Saykar S.J. 4) Mr.More A.B. 5) S.R.- Mr. Puneekar Prajwal S.
		3) To provide counseling to the students regarding admission & choice of courses.	3) Full fill the student strEnglishth as NSQF		
14	College Associations	1) The main objective is to oversee the academic affairs of the college and make r Economic smmendations to the Principal	1) Members of the committee give their suggestions and directions for the smooth running of the college 2) Review the academic and other related activities of the College	Dr.Mane A.B. (VP)	
		2) The members of the committee meet	3) Review the students and		1) Arts- Mr.Deshmukh D.J. 2) Commerce- Dr.Auti S.S.

		together at regular intervals of time to develop the ways and means to ensure that quality teaching- learning process	<p>faculty development programs</p> <p>4) Visualize and formulate perspective plans for the development and growth of College</p> <p>5) Prepare and review Academics Calendar and Class Routine for College</p> <p>6) Promote research and extension activities</p>		<p>3) BCA- Mrs.Shaikh R.C.</p> <p>4) Science- Dr.Shirurkar D.D.</p> <p>5) BCS- Mr.More V.B.</p> <p>6) S.R.- Ms. Khedkar Archana D.</p>
15	Collabroration, Linkages and MOU	To foster academic excellence by collaboration of Industry and academia for the benefit of all stake holders	<p>1) To encourage Deptartments to establish linkages with Industry</p> <p>2) To sign formal MOU with other academic institutions and industry</p> <p>3) To encourage Departments to conduct / start collaberative projects</p>	Dr.Bhujbal N.N.	<p>1) Mr.Jagtap A.M. (Vocational VP)</p> <p>2) Dr.Randive K.R.</p> <p>3) All H.O.D.</p> <p>4) Mr.Thorat M.J.</p> <p>5) S.R.- Ms. More Rajlaxmi G.</p>
16	College Canteen	To ensure supply of quality food to the students and staff	<p>1) To approve menu and rates of foodites</p> <p>2) To ensure cleanliness of canteen kitchen and premises</p> <p>3) To ensure quality of food</p>	Mr.Shah S.S.	<p>1) Mr.Jagtap A.M. (Vocational VP)</p> <p>2) Mr.Thorat K.T. (Jr. College VP)</p> <p>3) Dr.Pawar N.D.</p> <p>4) Mr.Awsare D.B.</p> <p>5) Mrs.Tippe Sheetal K.</p>

			4) To develop redressal mechanism incase of any issue related to canteen		6) Dr.Shinde S.R. 7) S.R.- Ms. Shendage Priyanka S.
17	Comfort for Profit of Intrest of backward class	To ensure welfare of students and teachers belonging to backward class	1) To wake aware about scholarships available to backward class students	Mr.More V.B.	1) Mr.Narangalkar R. R. 2) Mr.Kamble S.M. 3) Mr.Zende V.H. 4) Mrs.Shaikh R.C. 5) Mr.More S.L. 6) Mrs.Kamble A.N. 7) Mrs. Narke K.K. 8) Mrs.More S.M. 9) S.R.- Ms.Shinde Rutuja V.
			2) To inform students and teachers about various welfare schemes available for them		
			3) To inform them about financial assistance by financial institutions for education and entrepreneurship		
18	Competitive Exam.	To make students aware of different Competitive Examinations conducted by the government and various service commissions.		Mr.Narangalkar R.R.	1) Mr.Lagad N.R. 2) Mr.Sarange A.R. 3) Mrs.Walhekar R.S. 4) Dr.Waghmode S.D. 5) Dr.Randive K.R. 6) Dr.Shinde S.R. 7)Mr.Ladhane S.A. 8)Mrs. Shinde J.D. 9) S.R.- Mr.Thorat Vishal D.
19	Counseling			Mrs.Jadhav Ankita	1) Mr.Deshmukh D.J. 2) Mrs.Halbatti J.A. 3) Mrs.Dhumal A.S. 4) Mr.Ovhal P.R. 5) S.R.- Tare Mayuri Sanjay
20	Cultural	To inculcate Goal, Mission, Vision, Objectives of the college and give extra academic information.	1) To inculcate the spirit of Patriotism	Dr.Rasal R.S.	1) Mr.Nikam S.S. 2) Mr.Kamble S.M. 3) Mr. Shinde P.H. 4) Mr.Zende V.H. 5) Ms.Hingmire S.R. 6) Dr.Munde A.Y. 7) Mrs.Jagdale M.N. 8) Ms. Bhosale Supriya 9) Mr.Diwate K.K.
			2) To promote social equality		
			3) To create Gender awareness and equity		

					10) S.R.- Ms. Jadhav Varsha A.
21	a) Discipline and Grievance	To inculcate the atmosphere of self discipline in the college campus.	1) To set up some rules and regulations for the students to obey.	Dr.Mulay P.P. (VP)	1) Mr.Narangalkar R.R.
			2) To create awareness of the code of conduct.		2) Dr.Kulkarni S.S.
			3) To ensure that students abide by the code of conduct.		3) Dr.Sasane P.S.
	4) To counsel students to develop self discipline and promote and encourage good behaviour among the students.		4) Mr.Deshmukh D.J.		
b) Code of Conduct				Dr.Mane A.B. (VP)	5) Mr.Lagad N. R.
					6) Mrs.Mane A.C.
					7) Dr.Khisti U.V.
					8) Mrs.Jagdale M.N.
					9) Mrs.Kamble A.N.
					10) Mr.Ovhal P.R.
					11) S.R.- Mr.Nalawade Pratik S.
22	Documentation	To preserve data of all activities conducted during academic year	1) Collect information or data about the all activities, events, etc from all Departments and committees	Dr.Joshi R.P.	1) Dr.Pawar N.D.
			2) To keep record (Name of the program, attendance of Guest, faculty and student and Photos) of the day to day programs conduct by College, Department, committees, etc		2) Dr.Satav G.P.
			3) Keep record of attendance sheet and provide it's format		3) Dr.Khandewale V.S.
					4) Dr.Munde A.Y.
					5) Dr.More V.B.
					6) Mrs.Lokhande N.V.
					7) S.R.- Mr.Shinde Omkar S.
23	Extra Mural	To educate the people who are	1) To Import knowledge beyond	Dr.Pawar N.D.	1) Mr.Gandhile G.D.
					2) Dr.Auti S.S.
					3) Dr.Shinde S.R.
					4) Mr.Ovhal P.R.
					5) Mr. Shinde J.D.
					6) Mrs.Ursal V.S.
					7) Mr.Pote Sunil L.
					8) Mr. Raut Akshay V.
					1) Mr.Sarange A.R.
					2) Ms.Gaikwad S.S.

24	Examination	isolated from the University courses. The committee serves the purpose of "School without walls".	the curriculum	Mr.Langote U.B.	3) Mrs.Dhotre S.B.
		1) To follow the rules and regulations laid by the University of Pune related to examination work	2) To imbibe moral and ethical values		4) Dr.Munde A.Y.
			3) To give the students a sense of social responsibility		5) Mrs.Lokhande N.V.
			1) The committee is responsible for conducting all internal, term end and university examinations as prescribed by SPPU		6) S.R.- Undre Priti Bharat
		2) To Prepare and issue the results of FY examinations		1) Mr.Narangalkar R.R.	
25	Feedback	1) To frame, Distribute and collect the feedback formats	1) To prepare appropriate feedback formats for various activities in consultation with respective authorities	Dr. Randive K.R.	1) Mr.Potdar P.R.
		2) To design suitable methodology for analysis of dully filled formats			2) Mr.Kamble S.M.
		3) To develop reporting mechanism to enhance and sustain quality	2) Analysis of dully filled formats to identify weakness and strEnglishth		3) Ms.Gaikwad S.S.
26	Green Audit, Enviormental Awareness, Campus Benefits & Rallies	To maintain Economicsfriendl y process on College campus	1) To complete Energy Audit, Green Audit	Dr.Shirurkar D.D.	4) Dr.Auti S.S.
			2) To organize lectures, talks, rallies regarding environmental issues		5) Mrs.Mane A.C.
			3) To conduct drives to collect e-		6) Mrs.Badgular M.A.
					7) Mrs.Hulbatte J.K.
					8) Dr.Kamthe P.A.
					9) Dr.Doke A.M.
					10) Mr.Awsare D.B.
					11) Mrs.Sutar S.V.
	12) Mrs.Adling V.L.				
		13) S.R.- Ms.Barade Tushar Ajinath			
				1) Dr.Kulkarni S. S.	
				2) Mrs.Gadekar A.J.	
				3) Mrs. Tippe Sheetal K.	
				4) Dr.Patil N.N.	
				5) Mr.Awsare D.B.	
				6) Ms.Munde A.Y.	
				7) Mrs.Dhangar U.S.	
				8) Mrs.Kamble A.N.	

			waste and plastic garbage		9) Mr.Poman C.N.
			4) To monitor solar electricity generation and water harvesting process budget		10) S.R.- Ms.Pole Sakshi S.
27	Gymkhana	Transformation of sport activity into an educational experience, providing a safe and supporting environment for each student while encouraging them to develop their full potential	1) To Encourage all students to enjoy exercise & sports	Mr.Ovhal P.R.	1) Mr.Sarange A.R.
			2) To offer all students equal opportunity		2) Dr.Waghmode S.D.
			To discover their sporting talent		3) Mr.Zende V.H.
28	Health Check Up	Students' Health Services Scheme was established to promote Physicssical, mental & social well being of the students of the University of Pune & its affiliated colleges so that the unrEconomicsgnize d disease/s, which the students are not aware of, can be detected at the time of the check-	1) To organize Health checkup in college premises	Dr. Giramkar S.V.	4) Dr.Joshi R.P.
			2) To organize the lady doctors for the check up for Lady Students		5) Mr.Shah S.S.
			3) To organize the health education activities with the help of local doctors		6) Mr.More A.B.
			4) If the numbers of students exceed 100, then health checkup may be conducted with the help of panel of doctors		7) Mr.Pisal A.L.
29	Hostel	To provide accomodation and food to needly girl students admitted to various programs in College	1) To moniter admission process of hostel	Ms.Sonawale V.B.	8) S.R.- Mr. Tapkir Yogesh D.
			2) To define rules and regulations regarding conduct of		1) Dr.Nikam S.S.
			3) To ensure quality of food at mess		2) Mr.Sarange A.R.
			4) To establish redressal mechanism of issues related to hostel		3) Dr.Doke A.M.
					4) Mrs.Bhavasara R.R.
30	House	To ensure	1) To assign duties	Dr.Mulay P.P.	5) Mrs.Walhekar R.S.
					7) Mr. Shinde P.S.
					8) S.R.- Sonawale Swapnali S.
					1) Mrs.Gadekar A.J.
					2) Ms.Hingmire S.P.
					3) Ms.Erram V.S.
					4) Mrs.Bhujbal S.B.
					5) S.R.- Pawar Ashwinee S.
					1) Mr.Pawar S.E.

	Keeping	cleanliness and hygiene on campus	to nonteaching and other staff regarding classroom and campus cleaning 2) To ensure hygiene in washrooms 3) To ensure cleanliness in ladies commonroom 4) To recommend purchase of necessary cleaning equipments	(VP) (Chairman) MrBagde D.S. (Co-ordinator)	2) Mr.Kardak P.D. 3) Mrs.Sule S.H. 4) Mr.Jedhe S.C. 5) Mr.Thorat M.J. 6) Mr.Deshmukh V.S. 7) Mrs.Khaldkar V.S. 8) Mr.Shinde S.D. 9) Mr.Mohol B.D. 10) S.R.- Ms.Arsod Namrata D.
31	Internal Complaints, Committee for Women / Vishakha	To create a healthy atmosphere in the college campus for girl students and women staff and to create legal awareness among the girl students	1) To provide a safe atmosphere for girl students 2) To solve personal problems related to Sexual Harassment of girl students	Dr.Khisti U.V.	1)Ms.Walmiki S.H. 2) Dr.Auti S.S. 3) Mrs.Dhotre S.B. 4) Mrs.Kamble A.N. 5) Mr.Bagde D.S. 6) Mrs.Korde V.S. 7) U.R. 8) S.R.- Ms.Katare Siddhi A.
32	LMS, E-Content / Study Material Development & SWAYAM	The aim is to develop e- content study material and will be accessible to all teachers and students	1) Promote generation of e-Content in all subjects 2) Promote teachers' in e-Content creation 3) Make available the e-Content to teachers and students through various delivery modes 4) Develop MOU's between educational institutions and the IT industry for the continuous development of new content and methodology	Dr.Patil N.N. (SWAYAM) Dr.Giramkar S.V.	1) Dr.Rasal R.S. 2) Mr.Potdar P.R. 3) Mr.Vyawahare D.B. 4) Mr.More H.S. 6) Mrs. Alhat Akshada 5) Dr.Auti S.S. 6) Dr.Waghmode S.D. 7) Mrs.Mane A.C. 8) Mrs.Shaikh R.C. 9) Dr.Doke A.M. 10) Mr.Shelar G.D. 11) Dr.Randive K.R. 12) Ms.Waghmode M.S. 13) Mr. Ghule P. G. 14) Mr.More R.N. 15) Ms.Gadekar M.J. 17) S.R.- Ms.Panchal Vaishani D.

33	Mentor / TW	To provide a strong support system to students by building trust & confidence among them	1) To assign mentor to a group of students	Dr.Patil N.N. (Chairman)	
				Arts- Dr.Mane A.B.	1) Dr. Sonawale Vandana
					2) Mrs. Hingmire S. P.
					3) Mrs. Alhat Akshata
					4) Mr. Shinde P. H.
					5) Mrs. Nevaskar Revati
					6) Dr. Nikam S. S.
					7) Dr. Potdar P. R.
					8) Mr. More H. S.
			9) Dr. Awate G. D.		
			Commerce- Dr.Satav G.P.	10) Dr. Doke A. M.	
				11) Dr. Waghmode S. D.	
				12) Mr. Shelar G. D.	
13) Dr. Mane N. A.					
2) To ensure periodic meetings of mentor mentee	Science- Dr.Bhujbal N.N.	14) Mrs.Sherkar S.D.			
		15) Mr.Ladhane S.A.			
		16) Mr. Shinde M. B.			
		17) Ms. Shinde S. P.			
		18) Mrs. Sawant M. D.			
		19) Ms. Mahale T. R.			
		20) Mrs. Patel M. F.			
		21) Mr. Diwate K. K.			
		22) Mrs. Sidheshwar V. G.			
		3) To establish a mechanism to resolve various issues of mentee	Computer Science- Mrs.Jagdale M.N.	23) Mrs. Dhumal Anita S.	
24) Mrs. Nigade S. A.					
25) Mr. More A. B.					
26) Mrs. Gavhane D. H.					
27) Mrs. Shitole A. N.					
28) Mrs. Adling V. L.					
29) Mr. Ingale K. A.					
30) Mr. Shinde P. S.					
BBA/BCA- Mrs.Mane A.C.	31) Mrs. Badgujar M.A.				
	32) Mrs. Ghule P.A.				
	33) Mrs. Walhekar R.S.				
	34) S.R.- Mr. Patil Aviskar R.				
		The moto of NCC is "Unity & Discipline" which was adopted on 23 Dec. 1957. in living	To develop qualities of character, courage,	1) Dr.Mulay P.P. (VP)	
				2) Mr.Lagad N.R.	

34	N.C.C.	up its motto, the NCC strives to be and is one of the greatest cohesive forces of the nation, bringing together the	comradeship, discipline, secular outlook, spirit of adventure,	Mr.Deshmukh D.J.	3) Mr.Shah S.S. 4) Mr.Langote U.B. 5) S.R.- Mr.Pujari Shivananad A.
35	N.S.S.	The overall role of National Service Scheme as envisaged earlier, is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institute	1) To make students Understand the community in which they work 2) Understand themselves in relation to their community 3) Develop among themselves a sense of social responsibility	Dr.Kulkarni S.S., Mr.Lagad N.R., Dr. Randive K.R.	1) Dr.Rasal R.S. 2) Mr.Kamble S.M. 3) Mrs.Gaikwad S.R. 4) Dr.Kamthe P.A. 5) Mrs.Shaikh R.C. 6) Ms. Halbatti J.A. 7) Mrs.Dhotre S.B. 8) Ms.Bhavsar R.R. 9) Mr.Shinde Mahesh B. 10) Mrs.Bhujbal S.B. 11) S.R.- Mr.Yadhav Vijay N.
36	Online Survey: Evaluation of Teacher	The aim is to conducting a Student Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in education	1) To prepare questions for Student Satisfaction Survey as per guideline issued by NAAC 2) Collect e-mail address of al admitted student	Mrs.Jagdale M.N.	1) Mr.Gandhile G.D. 2) Mr.Kamble S.M. 3) Mr.Potdar P.R. 4) Mr.More H.S. 5) Mr.Hingmire S.P. 6) Dr.Kamthe P.A. 7) Mr.Zende V.H. 8) Mr.Shelar G.D. 9) Dr.Danai-Tambhale S.D. 10) Mrs.Sutar S.V. 11) Mr.Ghule P.G. 12) Mr.Pachpunde S.S. 13) Ms.Kale Ashwini B. 14) Ms. Jagtap Poonam D. 15) Mrs. Mahale T.R. 16) Mrs.Bhujbal S.B. 17) Mrs.Dasgupta Shilpi 18) S.R.- Ms.Raskar Pooja U.
37	P.G. Coordinator	To ensure smooth conduct of various activities at P.G. Departments	1) To take review admission 2) To ensure	Dr.Mane A.B. (VP)	1) Dr.Sonawale V.B. (Marathi) 2) Dr.Awate G.D. (Hindi) 3) Mr.More H.S. (English)

			proper internal evaluation		4) Mr.Potdar P.R. (Economics)
			3) Introduction of skill based courses and their implementation		5) Dr.Doke A.M. (Commerce)
			4) External Guidance for projects		6) Dr.Joshi R.P. (Physics)
					7) Ms.Jagtap S.R. (Chemistry)
					8) Dr.Shinde S.R. (Micro)
					9) Mr.Deshpande M.V. (EVS)
					10) Dr.Nimbalkar A.B. (MCS)
					11) S.R.- Ms.Jawalkar Shubhangi D.
38	Parents Teacher Association	To develop a network of Alumini and involve the association in academic, cultural and placement .	3) Contribution in planning and implementing and academic and other activities.	Mr.Deshpande M.V.	1) Mr.Gandhile G.D.
			4) Sharing feedback on curriculum and infrastructural development		2) Mrs.Nikam S.S.
					3) Mr.Kamble S.M.
					4) Mr. Zende V.H.
					5) Mr.Shelar G.D.
					6) Mr. Gujrathi S. G. S.G.
					7) Ms. Jagtap S.R.
					8) Mr. Ladhane S.A.
					9) Mrs. Borade U.B.
					10) Ms.Kamshetty A.O.
					11) Mr.Langote U.B.
					12) Ms.Gadekar M.J.
					13) Mrs. Shaikh R.C.
					14) S.R.-Mr. Zende V.P. (Micro Dept)
					15) S.R.- Ms. Karale Prajkta P.
39	Placement Cell	The main aim of the placement cell is to act as a facilitator to arrange campus visits and conduct recruitment process of the prospective employers for the purposeful placement of graduating students of the college	1) Create awareness among students regarding available career options and help them in identifying their career objectives	Dr.Satav G.P. (Chairman) Dr.Nimbalkar A.B. (Coordinator)	
			2) Guide the students in developing skills and job-search strategies required to achieve their career objectives		1) Dr.Khandewale V.S.
					2) Dr.Rasal R.S.
					3) Mrs.Mane A.C.
					4) Mr.Zende V.H.
					5) Mr.Awsare D.B.

			3) Identify suitable potential employers and help them achieve their hiring goals		6) Mrs.Khare Trupti P.
			4) Organize activities concerning career planning		7) Mrs. Manjulkar V.A.
					8) Mrs.Mali D.D.
					9) S.R.- Ms. Salunke Neha S.
40	Proposals (UGC, STAR, DBT, BCUD, DST-FIST & Others)	To prepare various proposals for concern funding agencies and submit it within time	1) Before writing proposals conduct a meeting with all HOD	Dr. Patil N.N.	1) Dr.Mane A.B. (VP)
			2) Distribute funds as per the requirements of Department		2) Dr.Mulay P.P. (VP)
			3) Utilize received funds as per guidelines of funding agency		3) Dr.Auti S.S.
			4) Submit utilization of fund to the agency within time		4) Dr.Bhujbal N.N.
					5) Dr.Joshi R.P.
					6) Dr.Danai-Tambhale S.D. (ARC)
					7) Library Head
					8) Mr.Ovhal P.R.
					9) Mr.Bagde D.S.
					10) Mrs.Kadam Jyoti N. (UGC)
					11) Mr.Wadekar P.D. (Others)
					12) S.R.-Mr.Zende V.H. (Micro Dept)
					13) S.R.- Mr. Zende Vivek P.
41	Prospectus Committee			Dr.More V.B.	1) Dr.Kulkarni S.S.
					2) Mr.Deshmukh D.J.
					3) Mr.Kamble S.M.
					4) Dr.Auti S.S.
					5) Mrs.Mane A.C.
					6) Dr.Bhujbal N.N.
					7) S.R.- Chalwadi Sanjana R.
42	Research Center	To keep updated information about different research schemes of UGC and BCUD	1) Inculcate a research culture among the faculty and student.	Dr.Bhujbal N.N. (Chairman)	
			2) Enable the faculty to translate theoretical knowledge into		1) Dr. Mane A.B.
					2) Dr. Pawar N.D.
					3) Dr.Auti S.S.

			action.		
			3) Develop scientific thinking (scientific temper) and acquire research skills through Higher Education.		4) Dr.Khisti U.V. (Micro)
			4) Encourage faculty/ staff to pursue M. Phil / Ph.D degree.		5) Dr.Mene R.U.
					6) Dr.Patil N.N. (EVS)
					7) S.R.- Kale Mohan B.
43	SPPU : ARC and Innovation Incubation	To plan academic, curricular and co-curricular activities of the college for the academic year.	1) Execution of academic activities throughout the year as per planning.	Dr.Danai-Tambhale S.D.	1) Dr.Sasane P.S.
			2) To chalk out monthly activities for students.		1) Dr.Kulkarni S. S.
					3) Dr. Doke A.M.
					4) Dr.Shinde S.R.
					5) Mrs.Dhotre S.B.
					6) Dr.Munde A.Y.
					6) Dr.Nimbalkar A. B.
					7) S.R.- Ms. Pawar Snehal A.
44	Student Facility Centre	To make available various forms, stationary and other student centric facilities	1) to make available application forms for admissions, Leaving certificate, Bonafide certificate, Duplicate I-Card etc.	Dr.Bhujbal N.N.	
			2) To supply lab books and related study materials to students		1) Mr.Deshmukh D.J.
					2) Mrs.Shaikh R.C.
					3) Mrs.Bhagali L.H.
					3) Mrs.Halbatti J.A.
					4) Dr. Bhujbal N.N.
					5) S.R.- Ms. Supekar Nitin B.
45	Skill Development	1) Enhance self personality	1) To empower the	45a) Ms.Erram V.S.	1) Skill Dev.-
		2) To keep pace with demands of changing times	stronger by knowing their true potential		a) Mrs.Doke A.K.
		3) Social commitment and responsibilities	2) Use of mind and Extra Energy for creative activities for recreation		b) Ms.Gaikwad S.S.
					c) Ms.Jagtap S.R.
					e) Mrs.Ghule P. A.
					f) Mr.Ware V.D.
					g) S.R.- Barade Tushar A.
				2) Bridge Courses-	
				a) Mrs.Mane A.C.	
				b) Mr.Ingale K.A.	
					c) S.R.- Mr.Jagtap Shubham S.
		4) To empower	3) To enhance long	45b)	3) Innovations & Incubation-

		students by running Employment Oriented Courses	lasting memory power as well as concentration and observation	Mrs.Dhotre S.B.	a) Mr.Gandhile G.D.
			4) Remove stage fear and be effective public speaker and to build strong people		b) Mrs.Wadekar A.B.
		5) To empower students by exposing them to Entrepreneurship Oriented Skills	5) To include courses of various levels of duration and specialization		c) S.R.- Saikar Gaurav Nandkumar
					4) Extra Skill-
					i) Arts & Commerce-
					a) Mr.Naragalkar R.R.
					b) Dr.Kamthe P.A.
					c) S.R.- Ghadage Shyam Uttam
					ii) Science & Computer Sci.-
					a) Mr.Deshpande M.V.
					b) Mr.Ingale K.A.
					c) S.R.- Ghule Shraddha B.
		6) To enrich the knowledge content by running courses in addition to the prescribed curriculum	6) Maximum student participation	45c) Mr.Awsare D.B.	5) Remedial Teaching-
					a) Ms. Kadlag V.B.
					b) Ms.Kamble J.D.
					c) Dr.Awate G.D.
					d) Mrs.Dhangar U.S.
					e) Mrs.Thakare M.M.
					f) Mrs.Shaikh R.C.
					g) S.R.- Ms. Khaire Shraddha S.
		7) Identify and enhance the strength.	7) Community service orientation	45d) Mr.Gujrathi S. G. S.A.	6) Certificate / Add on Courses-
					1) Mrs.Sonawale V.B.
					2) Mrs.Gaikwad Shital S.
					3) Dr.Waghmode S.D.
					4) Mrs.Walhekar R.S.
					5) Dr.Munde A.Y.
					6) Mrs. Shipalkar S.R.
					7) Mr. Shinde P. S.
					8) Mrs. Narke Kalyani K.
					8) S.R.- Mr.Kale Suraj K.
46	Staff Academy	In addition to teaching and learning, Staff Academy	1) To organize innovative activities for teaching staff	Dr.Auti S.S. (Chairman) Prof. Dhotre	
			2) To invite		

		committee arrange and organize various programmes for overall development of teaching and non teaching staff	experts for conduction of lectures or workshops etc	S.B. (Co-ordinator)	<p>1) Mr.Sarange A.R.</p> <p>2) Mrs.Shaikh R.C.</p> <p>3) Mrs.Dhangar U.S.</p> <p>4) Mr. Shinde P.S.</p> <p>5) Ms. Kadlag V.B.</p> <p>6) S.R.- Ms.Parale Varsha S.</p>
47	Student Support	1) To implement various scheme of student welfare schemes of S. P. Pune University	1) To Implement “Earn & Learn” scheme	47 a) Mr.Gandhile G.D. (Chairman) and Ms.Gadekar A.J. (Coordinator)	<p>1) Earn & Learn-</p> <p>a) Dr.Rasal R.S.</p> <p>b) Dr.Nikam S.S.</p> <p>c) Mrs.Awhale Siddhika S.</p> <p>d) S.R.- Mr.Jagtap Anand T.</p> <p>2) Disaster Management-</p> <p>a) Dr.Awate G.D.</p> <p>b) Ms.Bhavsar R.R.</p> <p>c) Mrs.Shitole A.S.</p> <p>d) S.R.- Mr.Baramate Santosh S.</p> <p>3) Nirbhay Kanya-</p> <p>a) Dr.Khandewale V.S.</p> <p>b) Ms.Jagtap S.R.</p> <p>c) S.R.- Mr.Kokani Aakash K.</p>
		2) To make students aware of medical insurance facility	<p>2) To develop the work culture amongst students and to help them financially</p> <p>3) To provide them various types of opportunities under this scheme, so that they can pursue the same knowledge in their future life</p>		<p>4) Other Schemes-</p> <p>a) Mr.Lagad N.R.</p> <p>b) Mr.More S.L.</p> <p>c) S.R.- Ms.Kudale Vaishnavi V.</p> <p>5) Scholarship / Progression</p> <p>Dr. Sasane P. S.</p> <p>Mr. Gandhile G. D.</p> <p>Mr. Zende V. H.</p> <p>Mr. Kamthe P. A.</p>

			4) To follow the guidelines regarding formation of "Student Council"		Mrs. Kamble A. N. Ms. Shinde J.D. Mr. More S.L. Mrs. Bhavusar R.R. Mrs. Shaikh R. C. Mrs. Modak S. K. Mr. Vyavahare D. Mr. Mhaske K.R. S.R. - Mr.Pirjade Aman V.
48	Study Tour	To co-ordinate the Educational Trips and field visits conducted by different Departments	1) To provide College Bus to students, teachers and the Departments after proper assessment of the requisition and ensure optimum use of bus facility 2) To maintain the records of the Study Visits/ Educational Trips conducted and submit the same to the IQAC Committee	Dr.Kulkarni S.S.	1) Mr.Narangalkar R.R. 2) Mrs.Gaikwad S.S. 3) Dr.Doke A.M. 4) Dr.Danai-Tambhale S.D. 5) Dr.Shinde S.R. 6) Dr.Munde A.Y. 7) Mr.Ingle K.A. 8) Mr.Vyavhare D.G. 9) S.R.- Mr.Bhoye Rahul Harilal
49	Time Table	To set the timetable with an objective of maximum utilization of infrastructure for all the courses run by the college	1)To see the availability and the facilities present in the classrooms 2)To observe the proper execution of the timetable	Mr.Narangalkar R.R.	1) Mr.Gandhile G.D. 2) Mrs.Mane A.C. 3) Mr.Gujrathi S. G. S.G. 5) Mrs.Magar Sayali B. 6) Mrs.Shinde Sweta P. 7) Mr.More R.N. 8) Mr.More V.B. 9) S.R.- Ms.Jarak Manisha G.
50	Value Education and Ethics	1) All round that is intellectual, mental and functional development of individuals through	1) To inculcate basic human values among the students 2) To organize	Ms.Walmiki S.H.	1) Mr.Gandhile G.D.

		value education	various activities related to current issues		2) Mrs.Doke A.K.
			3) To motivate students to participate in various programmes and competitions		3) Dr.Kamthe P.A.
					4) Dr.Jagtap S.B.
					5) Dr.Khisti U.V.
					6) Mrs.Kamble A.N.
					8) S.R.- Mr. Shelke Vikram D.
51	a) Vidya Vahini	To collect activities data from all Departments and prepare college magazine	1) To conduct meeting with all HOD and plan activities to be organize during academic year	Dr.Pawar N.D.	1) Mr.Rasal R.S.
			2) To encourage students to participate various events and competitions		2) Mr.Deshmukh D.J.
			3) To display notices, advertisements		3) Mr.Kamble S.M.
		4) Mrs.Wadekar A.B.			
		5) Mrs.Walhekar R.S.			
		6) Mrs.Sawant Madhuri D.			
		7) Mrs.Mali D.D.			
		8) Mr.Pawar S.E.			
		9) S.R.- Mr.Rajbhoj Yogesh G.			
	b) News Paper	The main role of Newspaper committee is to discuss and select the articles for publication	1) The Committee meets periodically		Dr.Sasane P.S.
2) Encourage freedom of expression			2) Dr.Rasal R.S.		
3) Provide a medium for exchange of thoughts and information			3) Mr.More H.S.		
				4) Dr.Waghmode S.D.	
				5) Mr.Zende V.H.	
				6) Dr.Giramkar S.V.	
				7) Library Head	
				8) Mrs.Zurange Pranali P.	
				9) Mr.Pawar S.E.	
				10) S.R.- Mr.Sarukte Arun S.	
c) Publicity	To make publicity of the programs and competitions held in college	1) To conduct college level competitive programs like elocution, essay writing etc	Dr.Sasane P.S.	1) Dr.Kulkarni S.S.	
		2) To make students aware of the importance of news papers, magazine etc		2) Mr.Gandhile G.D.	
				3) Mr.Lagad N.R.	
				4) Mr.More H.S.	
				5) Mr.Zende V.H.	
				6) Mrs.Surwase Manisha G.	
				7) Mr.Pawar S.E.	
				8) S.R.- Mr.Sapkal Amar R.	
52	Website	To ensure that the college website is	1) Regularly update the	Dr.Nimbalkar A.B.	

		regularly updated, improved and well maintained	information/data given on the website under various items/heads so as to have the latest and correct information about the institute at all times and removes the incorrect and irrelevant data		<p>2) Mr.Deshmukh D.J.</p> <p>3) Mr.Potdar P.R.</p> <p>4) Dr.Waghmode S.D.</p> <p>5) Mrs.Walhekar R.S.</p> <p>6) Mrs.Mane A.C.</p> <p>7) Dr.Joshi R.P. (IQAC)</p> <p>8) Dr.Munde A.Y.</p> <p>9) Ms.Jagtap S.R.</p> <p>10) Mrs.Kamble A.N.</p> <p>11) Mr. Gavhane D.H.</p> <p>12) Mr.Khole Sameer V.</p> <p>13) Ms.Shinde Apurva H.</p> <p>14) Mrs.Mehakare Vijaylaxmi V.</p> <p>15) Library Head</p> <p>16) S.R.- Ms.Pawar Rutika D.</p>
			2) Collect information about the latest events, achievements etc and get them posted on the website by way of write ups and pictures etc		
			3) Update all communications, notices, announcements etc on a regular basis		




PRINCIPAL
 Annasaheb Magar Mahavidyalaya
 Hadapsar, Pune-411028.